

# 2024 Umpires Handbook



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Yarra Ranges Umpires Association

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# 1. Introduction

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## *Welcome aboard for Season 2024!*

On behalf of the coaching staff, I would like to welcome all umpires - old and new to season 2024. A new year is upon us, and with that, brings opportunities for all field, boundary, and goal umpires.

The coaches will be looking for the following attributes:

1. Coachability
2. A team player; respectful to each other on and off the field
3. Committed to continuously improve by consistent attendance at training sessions, accepting of constructive feedback from the coaching team, and consistent availability and acceptance of all appointments.

The OEFN Umpiring department always looks forward to helping our umpires strive to be the best umpire that you can possibly be, and we wish all our umpires the very best for the season ahead.

Best Regards,

**Jason McNiece**

OEFN Director of Umpiring



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It is with great pleasure that I welcome you to the Yarra Ranges Umpires Association (YRUA) and Outer East Football Netball (OEFN).

Umpiring Aussie Rules Football is a fantastic way to meet friends, get fit and of course get paid. Just as important, umpiring teaches you skills beyond what happens on the ground.

Umpiring requires absolute confidence, assertiveness, commitment, responsibility, organisational skills, and a succinct ability to provide accurate and efficient decision making.

Umpiring also requires a positive approach in the engagement of many stakeholders at community level. Not only players, but coaches, spectators, volunteers and of course your peers. Most of all, umpiring with the YRUA/OEFN requires an important skill, the ability to have fun.

I'm super excited to be a part of your journey in 2024 and look forward to your participation and hope to be a part of your enjoyment and successes.

Kind Regards,

**Peter Dixon**

YRUA President



## 2. Important Key Contacts in Season 2024

Outer East Football Netball	Yarra Ranges Umpires
<p><b>Head Office</b>                      95 Colchester Road, Kilsyth, VIC 3137                      (03) 9735 5448  <a href="mailto:admin@outereastfn.com.au">admin@outereastfn.com.au</a></p>	<p><b>President</b>                      Peter Dixon                      0421 005 849  <a href="mailto:president@yarrarangesumpires.com.au">president@yarrarangesumpires.com.au</a></p>
<p><b>Umpiring</b>                      Jason McNiece (Director of Umpiring)                      0467 070 661  <a href="mailto:umpires@outereastfn.com.au">umpires@outereastfn.com.au</a></p> <p>Ken Taylor (Senior matchday contact if necessary)                      0419 843 735</p> <p>Aaron Gillard (Umpire &amp; Operations Coordinator)                      0488 022 946  <a href="mailto:umpireops@outereastfn.com.au">umpireops@outereastfn.com.au</a></p> <p>Warwick Marsh (Junior Umpire Manager)                      0407 091 761  <a href="mailto:wmarsh131@gmail.com">wmarsh131@gmail.com</a></p> <p>Emily Jose (Junior Appointments)                      0466 977 465  <a href="mailto:oejuniorapps@outlook.com">oejuniorapps@outlook.com</a></p> <p><b>Website</b>  <a href="https://www.outereastfn.com.au/">https://www.outereastfn.com.au/</a></p>	<p><b>Secretary</b>                      Megan Waugh  <a href="mailto:secretary@yarrarangesumpires.com.au">secretary@yarrarangesumpires.com.au</a></p> <p><b>Website</b>  <a href="http://www.yarrarangesumpires.com.au">www.yarrarangesumpires.com.au</a></p>



## 3. Yarra Ranges Umpires Association



### Top 10 things you need to know:

1. The Yarra Ranges Umpires Association (YRUA) is the representative body of all football umpires in the Outer East Football Netball Competition.
2. Website: [www.yarrarangesumpires.com.au](http://www.yarrarangesumpires.com.au) has heaps of information about the YRUA, the Committee, events, news blog, games boards, life members and legends & more.
3. All correspondence to the Association should be addressed to President Peter Dixon – [president@yarrarangesumpires.com.au](mailto:president@yarrarangesumpires.com.au)
4. YRUA are responsible for the umpiring group functions & social events throughout the year – head to the events page on the website: <https://yarrarangesumpires.com.au/events>
5. All registered umpires also have access to our exclusive online Members Portal where they have 24/7 access to online training exercises, exclusive videos to help develop umpiring skills, training modules, quizzes to test their umpiring knowledge and decision making abilities <https://yruamembersportal.com.au/>
6. Umpire Uniforms (on & off field) can be purchased via the online shop on the Members portal.
7. YRUA have a closed Facebook page: <https://www.facebook.com/groups/323381184349150/> that all registered umpires can sign up to.
8. YRUA membership fees are as follows:
  - \$100 = Any umpire 18 years & older.
  - \$75 = Any umpire under 18 years of age.
  - YRUA membership fees are taken out from each umpire pay in two instalments throughout the year.
9. Your fees go towards the following key benefits:
  - Trophies & awards, website portal & training resources, free & subsidised events throughout the season, training venues, mentoring & consultation, injury & recovery insurance, and a free On-Field shirt for all new members to help get you started.
10. YRUA Executive Committee
  - President - Peter Dixon
  - Vice President - Steve White
  - Secretary - Megan Waugh
  - Treasurer - Ross Priestley
  - YRUA General Committee; Alistair Raskas, Chloe Siddall, Avi Kulatunge, Kevin Davis

Find out more about the Committee and the YRUA by visiting <https://yarrarangesumpires.com.au/about-us>

## 4. Outer East Football Netball

### Top 10 things you need to know:

1. The Outer East Football Netball (OEFN) together with the YRUA provides 3 disciplines across Field, Boundary and Goal.
2. We are an inclusive group that welcomes all backgrounds, genders, ages & abilities. We encourage fun participation and provide opportunity for all umpires in their preferred discipline to umpire across all our football competitions.
3. Senior games (including finals) are played on Saturdays (some Friday nights) between April & September.
4. Junior games (including finals) are mostly played on Sundays (some Friday nights) between April & August.
5. White is the preferred colour of umpire runners and/or boots to wear on matchday.
6. **Physical matchday Senior paperwork MUST be handed into the Outer East Head Office (95 Colchester Rd, Kilsyth, VIC, 3137) letter box no later than Monday 10am following the weekend matches. Junior paperwork is to be left in the rooms for the clubs to collect.**
7. All umpires **MUST** be in correct On-Field attire when umpiring.
8. Umpires gain entry to grounds they are umpiring at for **FREE**.
9. Umpires are given an Outer East Football Netball Umpires pass which enables **FREE** entry to whichever ground they are umpiring.
10. Any questions – please reach out to the relevant person on our key contact's page or head to <https://www.outereastfn.com.au/>



## 5. OEFN Umpiring Department for 2024

Who	Role	Contacts
<b>Jason McNiece</b>	Director of Umpiring	0467 070 661 umpires@outereastfn.com.au
<b>Ken Taylor</b>	Assistant Director of Umpiring	0419 843 735
<b>Cameron Black</b>	Boundary Umpire Coach	
<b>Daniel Molino</b>	Boundary Umpire Coach	
<b>Brendan Small</b>	Goal Umpire Coach	
<b>Robert Allen</b>	Assistant Goal Umpire Coach	
<b>Mark Mounsey</b>	Development/Skills Field Coach	
<b>Scott Rainey</b>	Development Field Coach	
<b>Lucas Taylor</b>	Development Field Coach	
<b>Warwick Marsh</b>	Junior Umpire Manager	0407 091 761
<b>Don Cooper</b>	Observer	
<b>Nelson Tucker</b>	Observer (Goals)	
<b>Taylah Priestley</b>	Female Liaison Officer	0406 759 539
<b>Georgia Priestley</b>	Female Liaison Officer	0491 159 620
<b>Sam Price</b>	Schools Facilitator	
<b>Aaron Gillard</b>	Umpire & Operations Coordinator	umpireops@outereastfn.com.au

*All your OEFN coaches & mentors are here to help you along your umpiring journey, so please don't hesitate to reach out if you have any questions!*

*The OEFN also has dedicated Female Liaison officers in place as a point of call for all Women & Girl new recruits, as well as existing umpires in our group.*



## 6. Officials HQ (OHQ)

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### The centrepiece for all umpire operations!

Here's what all registered umpires need to know:

- Make sure that your Officials HQ profile has all the correct contact and bank details entered.
- Emails (especially), texts and phone calls (where necessary) will be sent to the details each umpire has entered in their OHQ profile.
- You will be paid through OHQ - so bank details need to be accurate!
- All Umpires (Junior & Senior) **MUST** enter their unavailability in OHQ by 7pm Sunday, the week prior to the next round of matches. Junior umpires are to fill out an availability form – please contact Emily Jose.
- Upcoming weekend Senior umpire appointments are distributed weekly via OHQ after training on a Wednesday night. Junior appointments are distributed to Junior umpires via OHQ on Tuesday nights.
- You can view your appointment in OHQ by logging into your profile or through the appointment you receive via email on Wednesday night (Tuesday night for Juniors).
- Appointments **MUST** be accepted in your OHQ profile by midday Friday. (Screenshot examples on the next page)
- **Seniors:** If you have already been appointed to a weekend game & you urgently cannot umpire, please decline the appointment, and contact Jason McNiece & Ken Taylor ASAP Monday-Friday.
- **Senior matchday:** If you are sick or urgently unable to umpire your game on matchday, please contact Ken Taylor firstly and Jason McNiece ASAP (see the contact page for details).
- **Juniors:** If you have already been appointed to a weekends game & you urgently cannot umpire, or have any questions, please contact Emily Jose and Warwick Marsh ASAP (see the contact page for details).
- **Junior matchday:** If you are sick or urgently unable to umpire your game on matchday, please contact Warwick Marsh and Emily Jose ASAP (see the contact page for details).
- If you have any general Officials HQ questions, please contact: [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au)

Follow the guide on the next page to find out how to view Game info on OHQ and watch the tutorial below.

#### ***Learn How to Use Officials HQ***

Watch the video tutorial that demonstrates how to use OHQ by following this link or scan the QR code

<https://vimeo.com/922852224?share=copy>

You can also visit <https://umpire.afl/officials-hq>



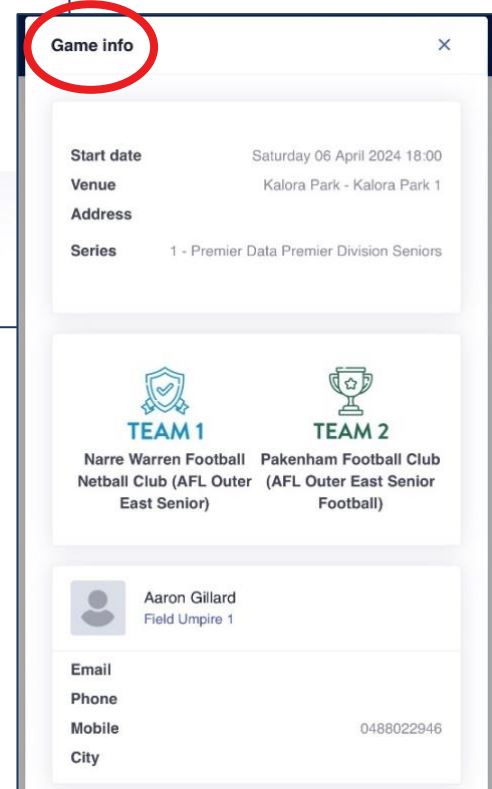
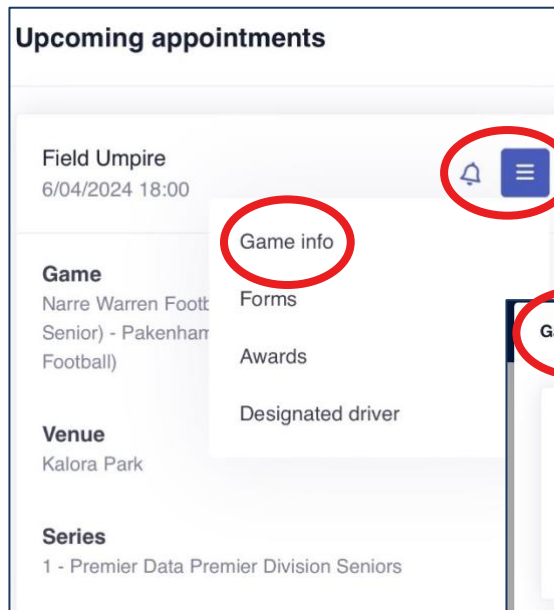


## 7. Officials HQ How To

Once in Officials HQ do the following to view and accept appointments.

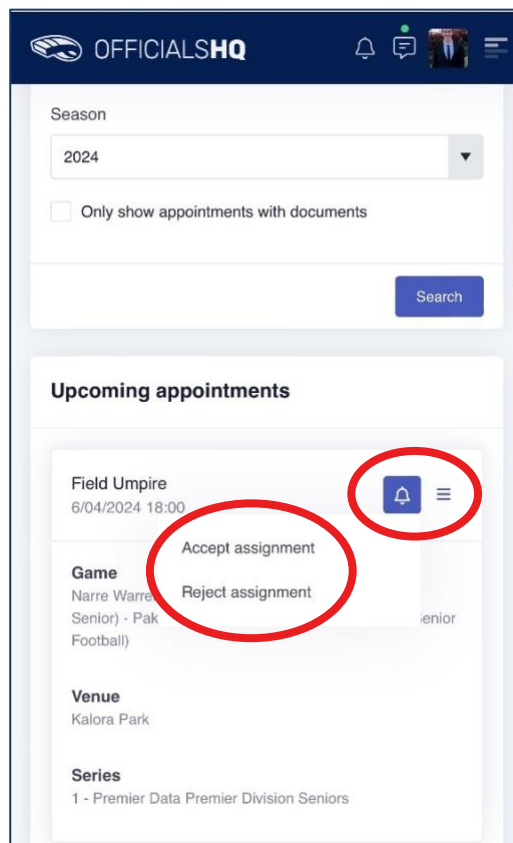
### To view Game Info:

1. Click on the icon next to the Bell (3 lines).
2. Then click "Game Info"
3. All details of the match, plus contact details (if umpire has put them in) of other panel members will be displayed.



### To Accept or Reject an appointment:

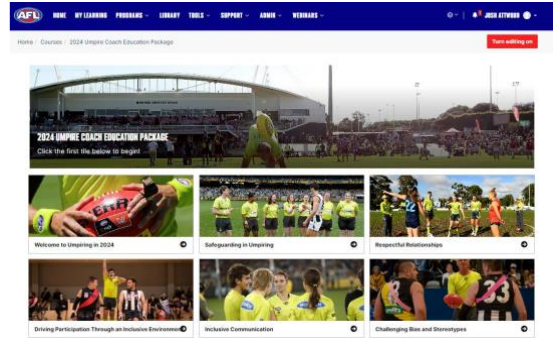
1. Click on the Bell icon next to the 3 lines icon.
2. Click "Accept" or "Reject" assignment (appointment).



## 8. Accreditation Module

**Completion Deadline: April 30<sup>th</sup>, 2024!**

The umpire education accreditation module has been introduced to improve the standards of umpiring and ensure a safe and respectful environment for all umpires. It is a mandatory requirement for all umpires & umpire coaches participating in season 2024 to complete.



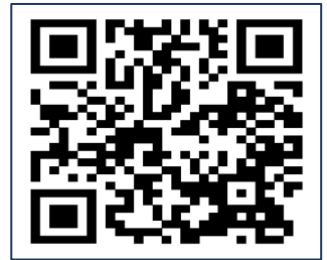
- These modules must be completed through the Officials HQ platform.
- The below information provides further detail surrounding the modules.
- If you fail to complete the module by the above deadline, it means you won't be appointed to games until it's completed!
- Umpires under 18 must complete the junior education module, while umpires 18 & over must complete the senior education module.

### Umpire Accreditation Education Module User Guide:

Follow this link or use the QR Code:

[https://mcusercontent.com/3e967be278c0b19184d274a9b/files/6d857790-26a3-5ae9-6276-7238046fcf6/2023\\_24\\_Umpire\\_Education\\_Module\\_User\\_Guide\\_FINAL.pdf](https://mcusercontent.com/3e967be278c0b19184d274a9b/files/6d857790-26a3-5ae9-6276-7238046fcf6/2023_24_Umpire_Education_Module_User_Guide_FINAL.pdf)

Module User Guide



Video User Guide



### Video How To:

Follow this link: <https://vimeo.com/922852224?share=copy> (tune into the approx. 15-minute mark) which demonstrates how to access the education module for completion OR use the QR Code.

### Where To Go for Questions:

If you have any education module questions, please contact: [umpire.afl@afl.com.au](mailto:umpire.afl@afl.com.au) or call 1800PLAYAFL.

### Module Content Focus →

The educational module content will be as follows:

**Umpires aged less than 18 years:**

1. Safeguarding Children in Umpiring (For Under 18s): This module will provide age-appropriate information on safeguarding principles and practices, ensuring their safety and the safety of those they interact with.

**Umpires aged 18 years and over:**

1. Safeguarding in Umpiring: Provides critical insights into the protection and well-being of children involved in community football. Explains the protocols and guidelines to ensure a safe environment for young participants.
2. Respectful Relationships: Promoting respectful and positive interactions between all stakeholders within umpiring fosters a healthy and enjoyable football experience. This module will explore ways to cultivate a culture of mutual respect, inclusivity, and integrity.

**Umpire Coaches:**

1. Safeguarding in Umpiring
2. Respectful Relationships
3. Increasing Umpiring Numbers through Inclusion: This module acknowledges the pivotal role umpire coaches play in nurturing the next generation of umpires. We will explore strategies to attract and retain umpires from diverse backgrounds and create an inclusive environment for all.

## 9. All things Training!

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### Three Locations in 2024:

#### *Emerald – (Chandler Reserve, Belgrave-Gembrook Road, Emerald)*

- Seniors: Every alternate Wednesday of the month, 6pm – 7:30pm.
- Juniors: Every Monday, 5:30pm – 6:30pm.

#### *Healesville – (Don Road Sporting Complex, Don Road, Healesville)*

- Seniors: Every alternate Wednesday of the month
- 6pm – 7:30pm

#### *Heatherbrae Recreation Reserve – (Bellerive Ave, Officer)*

- Junior & Senior: Every Monday
- 6pm – 7:30pm.

### Important Things to Remember:

- Senior umpire training alternates between Emerald & Healesville every Wednesday.
- Junior umpire training takes place every Monday at Emerald.
- Junior & Senior training come together on the last Wednesday of the month at Emerald for a combined training session & dinner.
- A monthly calendar will be sent out via email & distributed on socials, so umpires are aware what's on for that month.
- Keep an eye on the training and event pages on Facebook at the [www.yarrarangesumpires.com.au](http://www.yarrarangesumpires.com.au) site.
- Any changes will be communicated when & where necessary.
- Heatherbrae Reserve will serve as an additional training venue for all umpires in the South East corridor who wish to umpire Senior football with OEFN on Saturdays & Juniors with AFL South East on Sundays.
- Heatherbrae Reserve training will take place every Monday & will be run by OEFN & AFLSE coaches.

## 10. Match Day Checklist

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1. Please double check your appointment in Officials HQ to ensure you are going to the correct ground.
2. Arrive at the ground at least 45 minutes before the commencement of your match.
3. If possible, it is always a good idea to check the ground condition before the game starts to determine if runners or boots are required.
4. Half-time or three-quarter time of the game beforehand is the best time to check the ground condition.
5. If you are running late, please contact your fellow matchday umpire panel to inform them (phone numbers can be found on your Officials HQ appointment notification).
6. Make sure you have your Outer East Football Netball Umpires pass, which enables **FREE** entry to whichever senior ground they are umpiring.
7. Junior games are **Free** entry, so no umpire pass is needed.



### **AFL Grand Final Field Umpire Shane McInerney**

Shane McInerney recommends the below to be packed in your umpire bag, so you are well-prepared on matchday.

- ✓ Umpire Shirt
- ✓ Umpire Shorts
- ✓ Trousers (Goal umpires)
- ✓ Umpire Socks
- ✓ Umpire Cap (Goal umpires)
- ✓ Wristbands
- ✓ Clean Runners and/or Boots
- ✓ Tape
- ✓ Towel
- ✓ Red/Yellow cards
- ✓ Notepad (+ blank card to write initial reports)
- ✓ Drink Bottle
- ✓ Snacks
- ✓ Whistle (Ideally a spare)
- ✓ Pencils & Pens (just in case one doesn't work and/or it's wet)
- ✓ Pens
- ✓ AFL Laws of the Game Book
- ✓ OEFN By-Laws



# 11. Umpire Pays in 2024

- Umpire match payments are paid by the OEFN via direct credit straight into a nominated bank account (via umpires Officials HQ account).
- Ensure your preferred bank details are accurate & up to date in Officials HQ.
- Payments will be made into umpire bank accounts in the first week following the previous end of month.
- Any alterations to this will be communicated where & when necessary.
- Match payments will vary depending on the division, grade, and discipline you umpire.
- If you have any questions on pays, please contact: [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au)

## Pay Rates (Senior & Junior):

Note: Rates per umpire: x2 and x3 indicates number of umpires in Senior game only. Junior rates are same for x1 & x2 umpires.

Division	Grade	Role	2024 x 2	2024 x 3
Premier	Senior	Field	\$ 152.00	\$ 126.66
Premier	Senior	Boundary	\$ 98.00	\$ 81.66
Premier	Senior	Goal	\$ 82.00	
Premier	Reserve	Field	\$ 114.00	\$ 95.00
Premier	Reserve	Boundary	\$ 77.00	\$ 64.17
Premier	Reserve	Goal	\$ 60.00	
Division One	Senior	Field	\$ 142.00	\$ 118.33
Division One	Senior	Boundary	\$ 93.00	\$ 77.50
Division One	Senior	Goal	\$ 77.00	
Division One	Reserve	Field	\$ 104.00	\$ 86.67
Division One	Reserve	Boundary	\$ 60.00	\$ 50.00
Division One	Reserve	Goal	\$ 60.00	
	Woman's/Vets	Field	\$ 87.00	
	Woman's/Vets	Boundary	\$ 54.00	
	Woman's/Vets	Goal	\$ 54.00	
	U18/19	Field	\$ 92.00	\$ 76.67
	U18/19	Boundary	\$ 54.00	\$ 45.00
	U18/19	Goal	\$ 54.00	

Junior	Field	Under 16 B	\$ 78.00
Junior	Field	Under 15 B	\$ 74.00
Junior	Field	Under 14	\$ 60.50
Junior	Field	Under 13	\$ 60.50
Junior	Field	Under 12	\$ 60.50
Junior	Field	Under 11	\$ 49.00
Junior	Field	Under 10	\$ 49.00
Junior	Field	Under 9	\$ 49.00
Junior	Field	Under 18 G	\$ 78.00
Junior	Field	Under 16 G	\$ 74.00
Junior	Field	Under 14 G	\$ 60.50
Junior	Field	Under 12 G	\$ 60.50
Junior	Field	Under 10 G	\$ 49.00

## 12. YRUA Members Portal

All our registered umpires have access to an exclusive Members Portal.

The screenshot shows the top section of the YRUA Members Portal website. At the top left, there is an email icon and the address [umpires@outereastfn.com.au](mailto:umpires@outereastfn.com.au). To the right is a 'Quick Links' dropdown menu. Below this is a navigation bar with the 'OUTER EAST' logo on the left and the 'Yarra Ranges Umpires' logo on the right. The text 'Members Portal for all registered umpires' is centered. Below the navigation bar is a horizontal menu with items: Home, Shop, Appts & Rates, Training (with a dropdown arrow), Quizzes (with a dropdown arrow), Entertainment + more! (with a dropdown arrow), and Resources. Below the menu is a green banner with the text 'Welcome to the Members Portal!' and 'Need Access?'. Underneath, it says 'Use the 'Quick Links' menu above to login/logout, register or manage your account.' and provides a red button with an information icon and the email [support@yruamembersportal.com.au](mailto:support@yruamembersportal.com.au). At the bottom of the page, there is a dark blue footer with copyright information: 'Copyright. All rights reserved. Yarra Ranges Umpires Association 2022' and 'Powered by Ontult. Business Support Specialists | [www.ontultva.com.au](http://www.ontultva.com.au)'.

The online members portal is the online home for all umpires to access all the information they may need throughout the season.

This online web portal contains valuable umpiring tools & resources.

It also contains a suite of test your knowledge & decision-making quizzes, weekend match appointments & exclusive training & fitness videos, plus loads more.

The member's portal is an all-year round go to tool kit for umpires to access where & when they see necessary.

Our On-Field & Off-Field merchandise shop is now up and running on the portal also – see details on the next page.

### How to access:

- To sign up, go to [yruamembersportal.com.au](http://yruamembersportal.com.au) & use the 'Quick Links' menu at the top to register for access.
- Access will be approved in the back end, then you can go & check out everything the portal has to offer.
- You can also find out more on the 'Rego & Comms' page of our main website [yarrarangesumpires.com.au](http://yarrarangesumpires.com.au).

### Tech Support for Members Portal:

- Any website and/or portal questions, please contact: [support@yruamembersportal.com.au](mailto:support@yruamembersportal.com.au)

## 13. Umpire Uniforms – On & Off Field

- All On-Field & Off-Field uniform should be ordered through the online Merchandise Shop on the YRUA Members Portal. If you need too, uniform can be purchased in-person at League Office (95 Colchester Road, Kilsyth) as an alternative.
- All new registered umpires will receive a free On-Field short sleeve shirt. Please email [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au) to receive a code to use at checkout in the online Merchandise Shop.
- All uniform must be collected from the Outer East Head Office. (Note: Emerald training pick-up is an alternate option). Pick-up details need to be specified at the online checkout.
- Goal Umpire uniforms are available to purchase via the online order form on the Merchandise Shop as well.
- If you require whistles, wristbands and/or send-off cards, please contact Peter Dixon: [president@yarrarangesumpires.com.au](mailto:president@yarrarangesumpires.com.au)

### On-Field Prices:

- Men's Short Sleeve Shirt – **\$40.50**
- Men's Long Sleeve Shirt – **\$46.50**
- Women's Short Sleeve Shirt – **\$40.50**
- Women's Long Sleeve Shirt – **\$46.50**
- Women's Shorts – **\$33**
- Men's Shorts – **\$33**
- Socks – **\$12.50**

### Off-Field Prices:

- Polo Shirt – **\$39**
- Hoodie – **\$83**
- PE Jacket – **\$81**
- Tracksuit Pants – **\$64**
- Shorts – **\$39.50**

**Refer to the next page for what items are in an Off Field and On Field uniform!**

### Checkout our new Online Umpire Merchandise Store!



Head to the Members Portal via the YRUA Website or click this link: [yruamembersportal.com.au](http://yruamembersportal.com.au)

Select the SHOP link on the main menu bar or via the quick links menu at the top of the screen, then navigate to view the On Field, Off Field or Goals range.

We have men's and women's sizes available across most products in the range from (Men's sizes are listed as XS-XXXL and Ladies are listed as 6-18). You can also click on any of the photos to zoom in or out and use the drop-down box to select your size.



Choose your products & sizes, use the side cart to add more, go to your cart or proceed to the checkout. You can then pay securely with any debit or credit card.

### On & Off Field Delivery options

- For On and Off Field Merch you can choose to collect your order at the OEFN League office at 95 Colchester Road Kilsyth, or to pick up at Chandler Oval, Emerald on Training nights.
- You will need to provide some more details as you go through the checkout (i.e. date for when you are collecting from League office, or if you want to collect from training you will need to also get in touch with Aaron Gillard on [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au) after you place your order).

### Goal Umpires

Some of your merchandise is managed a little differently, so please refer to below for all the details:

- Orders need to be purchased (and collected) separately to the on and off field merchandise.
- Go to the Goals section of the shop, then use the form provided on the page to select your items and submit your order.
- YRUA will then be in touch directly to arrange collection (i.e. usually from training at Chandler Oval, Emerald) and you will need to pay via eftpos at the time you collect your gear or over the phone prior.

### New Umpires

- All new umpires registering get the benefit of a new long sleeve or short sleeve on field tee!
- If you are new to the group, please get in touch with Aaron Gillard on [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au) to get your coupon code to use in the online store!

### Not signed up to the Members Portal?

- No worries! Go to [yruamembersportal.com.au](http://yruamembersportal.com.au) and then use the 'quick links' menu in the header bar to register.
- Once we have your request, we'll approve access and then you will be able to go to the shop page and check out all the other great resources that our Portal has to offer!



Need a hand? For Members Portal technical support you can email [support@yruamembersportal.com.au](mailto:support@yruamembersportal.com.au) and for help with merchandise please contact the League office directly on [admin@outereastfn.com.au](mailto:admin@outereastfn.com.au) or 9735 5448.

Issued March 2024

## On-Field Uniform:

**ISCD**  
Mens Sub Training Tee - Cus Design

PATTERN CODE : ATS1A



**ISCD**  
Mens Sub Long Sleeve Training Tee - Cus

PATTERN CODE : ALS1AT



**ISCD**  
Ladies Sub Training Tee - Cus Design

PATTERN CODE : LTS1A



**ISCD**  
Ladies Sub Long Sleeve Training Tee - Cus

PATTERN CODE : LLS1AT



**ISCD**  
Ladies Sub Umpire Shorts - Cus

PATTERN CODE : LSHA4260



**ISCD**  
Mens Sub Umpire Shorts - Cus D

PATTERN CODE : ASHA4055



- All umpires **MUST** be wearing this On-Field attire for each game.
- Any queries please contact: [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au)





## Off-Field Uniform:



- All umpires are encouraged to wear this Off-Field uniform to games.
- Any queries please contact: [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au)

## 14. Votes & Match Sheets

*Votes & umpire match sheets MUST be completed in a timely manner after each match.*

- Match sheets are to be completed under “Forms”, while votes are to be completed under “Awards” in Officials HQ.
- Umpires will be contacted when & where necessary, to ensure these tasks are completed.
- Umpire match sheets will be linked to all Field Umpires appointed in each game in OHQ.
- This will be available to fill out via the appointment notification from Officials HQ & through your OHQ profile once the match is complete. **Press ‘Send’ when match sheets & votes are fully completed.**
- Votes will be linked to all Field Umpires appointed in each game in OHQ, but only one can complete it.
- Screenshot examples of what appointed Field Umpires see when completing Votes & Match Sheets on OHQ are below.
- Please ignore “Designated driver” option.
- Any questions regarding the above, please don’t hesitate to contact: [umpireops@outereastfn.com.au](mailto:umpireops@outereastfn.com.au)

### How To Guide:

**Click on the icon next to the Bell (3 lines). Then select ‘Awards’ or ‘Forms’ and complete each section as shown.**

*“Awards” = Votes and “Forms” = Match Sheets*

The image contains two screenshots from the OHQ interface. The left screenshot shows a form titled "Award votes" for the "Outer East FN Senior Best & Fairest" match. It features three blue stars and dropdown menus for "Team \*" and "Player \*". The right screenshot shows an "Upcoming appointments" list. A bell icon with three lines next to it is circled in red. A dropdown menu is open, showing "Forms" and "Awards" options, both circled in red. Below this, a specific appointment for "6/04/2024 - Narre Warren Football Netball Club (AFL Outer East Senior) - Pakenham Football Club (AFL Outer East Senior Football)" is shown. A button labeled "Fill out form: Inquiry" is circled in red. A red arrow points from the "Forms" option in the dropdown menu to the "Fill out form: Inquiry" button.

# 15. Match Day Paperwork

Below is the required paperwork that is to be collected by the Senior Field umpire at the end of the matchday.

All paperwork is to be handed into the Outer East Head Office letterbox (95 Colchester Rd, Kilsyth, VIC, 3137) **NO LATER** than 10am Monday following the weekend games.

Junior paperwork is to be left in the rooms for the clubs to collect.

### OUTER EAST FOOTBALL TIMEKEEPERS SCORECARD

QTR	Home Team	Goals	Behind	Total Prog	QTR	Home Team	Goals	Behind	Total Prog
1	1				1	1			
2	2				2	2			
3	3				3	3			
4	4				4	4			
<b>Counting the Score</b> 1st Half: 2 Times ONCE 2nd Qtr: 2 Times ONCE 3rd Qtr: 2 Times ONCE 4th Qtr: 2 Times ONCE					<b>Bringing Play to an End: END OF QUARTERS</b> 1st Half: 2 Times ONCE 2nd Half: 2 Times ONCE 3rd Half: 2 Times ONCE 4th Half: 2 Times ONCE				

GAME	Player No.	Club	QTR	Time Off	Time On	Reason

NOTE: 1-20 matches & below, Red and Yellow card penalty's must be added to match the length of the qtr for the match being played.  
 \* RED CARD - Offending Player CANNOT return to the field. They can be replaced by another player (NO other 20 minutes of playing time)  
 \* YELLOW CARD - Player is out for 10 minutes of playing time and can be replaced by another player once the yellow carded player has left the playing field via the conventional goal.

GAME	Player No.	Club	QTR	Time Off	Time On	Reason

\* Major Storage sections MUST be used for a Head Count, Weather Message (log, Lightning etc) & a Distraction when the score. The times must be recorded in the above.

### OUTER EAST FOOTBALL TIMEKEEPERS REPORT SCORECARD

QTR	Home Team	Goals	Behind	Total Prog	QTR	Home Team	Goals	Behind	Total Prog
1	1				1	1			
2	2				2	2			
3	3				3	3			
4	4				4	4			

GAME	Player No.	Club	QTR	Time Off	Time On	Reason

### OUTER EAST FOOTBALL GOAL UMPIRE'S CARD

**INSTRUCTIONS TO GOAL UMPIRES**

- You must check and sign each others card at the end of the match.
- If your scores do not agree consult the Timekeepers.
- If agreement is not possible you must report it all once to the Field umpire.
- At the end of the match, hand the signed cards to the Field Umpire.
- Always walk onto the ground in company with the Field and Boundary Umpires.

**During Play**

- Goal Umpires shall keep a record of all goals & behinds scored in each half and a record of each on the job.
- At the start of a goal umpire observing the field umpire should give a beam for the purpose of ensuring the square beam has been made a record of the score at that time.
- Goal Umpires shall signal and record a goal or behind at the goal line by the upper hand using the 'GOAL' or 'BEHIND' sign from the field umpire. They shall not receive permission from the umpire to substitute the sign 'GOAL' or 'BEHIND' for the not recorded at any point of the match.
- The Goal Umpire must watch the play closely, but if unable to decide with both feet on the goal or behind line, he may consult the Field Umpire before making a decision.
- Goal Umpires are directed not to get in the way of players between goal and behind goals.
- Goal Umpires shall keep the time of each quarter on the time clock and when time ends at the end of each half.



OUTER EAST FOOTBALL  
GOAL UMPIRE'S CARD  
Completed card is to be given to the field umpire and placed in the match day envelope.

### OUTER EAST FOOTBALL GOAL UMPIRE'S CARD

Player of the Match: \_\_\_\_\_

QTR	Goals	Behind	Progressive Goals	Behind	QTR	Goals	Behind	Progressive Goals	Behind
1					1				
2					2				
3					3				
4					4				
<b>Final Score</b>					<b>Final Score</b>				

### OUTER EAST NETBALL SCORECARD

Division:  Premier  1  2 Grade:  A  B  C  D 17&UB 17&UW 15&UB 15&UW 13&UB 13&UW Round: \_\_\_\_\_ Date: \_\_\_\_\_

HOME TEAM	SCORES	QTR	AWAY TEAM	SCORES
CA	TOTAL	1	CA	TOTAL
CA	QTR	2	CA	QTR
CA	TOTAL	3	CA	TOTAL
CA	QTR	4	CA	QTR

**PROGRESSIVE SCORE**

HOME TEAM	AWAY TEAM
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20

**CENTRE PASS**

QTR	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1																				
2																				
3																				
4																				

FP	NAME	Home	QTR 1	QTR 2	QTR 3	QTR 4	GOALS	FP	NAME	Home	QTR 1	QTR 2	QTR 3	QTR 4	GOALS

**CAPTAIN** Home: \_\_\_\_\_ Away: \_\_\_\_\_  
**SCORER** Home: \_\_\_\_\_ Away: \_\_\_\_\_  
**UMPIRE 1** Home: \_\_\_\_\_ Away: \_\_\_\_\_  
**UMPIRE 2** Home: \_\_\_\_\_ Away: \_\_\_\_\_

**COURT SUPERVISOR ACKNOWLEDGMENT**

DEPARTED: Home: \_\_\_\_\_ Away: \_\_\_\_\_

White: League's Copy. To be sent with all match day paperwork. Pink: Away Team Copy. Yellow: Home Team Copy.

### OUTER EAST NETBALL Best & Fairest

Home Team: \_\_\_\_\_  
 Away Team: \_\_\_\_\_  
 Round: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Umpire: \_\_\_\_\_ Umpire: \_\_\_\_\_  
 Division: Premier  Division 1  Division 2   
 Please Tick:  A  B  C  D  17&UB  17&UW   
 15&UB  15&UW  13&UB  13&UW   
 3: Name \_\_\_\_\_ Club: \_\_\_\_\_  
 2: Name \_\_\_\_\_ Club: \_\_\_\_\_  
 1: Name \_\_\_\_\_ Club: \_\_\_\_\_

\* The best player is to be listed as 3. Please also print the players full names



# 16. Matchday Footballs

Please see below the Matchday balls, with brands & logos that are to be used at Senior & Junior games in 2024. All balls **MUST** have the Outer East FN logo with either Bendigo Bank or Karcher brand logos. The old AFLOE/AFLOE Junior logos are **NOT** allowed.



Prior to the commencement of each football match the home club will provide the Field Umpires with Outer East Football Netball approved full size footballs as follows:



- **Seniors** – Two (2) new leather footballs (red or yellow). Must be Kangaroo Brand.
- **Reserves** – Two (2) new or one (1) new and (1) used (in good condition) leather football (red or yellow). Kangaroo OR Match Brand.
- **Under 18s/19s (Boys)** – Two (2) leather footballs new or used (in good condition, red or yellow). Kangaroo OR Match Brand.
- **Veterans/Women’s** – Two (2) leather footballs, new or used (in good condition, red or yellow). Kangaroo OR Match Brand.
- **Juniors** – Two (2) approved size/type in new or used (in good condition, red or yellow).



Grade	Type/Size	Total Balls *
Seniors	Kangaroo	10
Reserves	Match 5	5
Under 18/19	Match 5	5
Women	Match 4	5
Veterans	Match 5	2
Netball		3 per team
<b>Outer East Juniors</b>		
Under 16 Boys	Match 5	4
Under 15 Boys	Match 5	4
Under 16/18 Girls	Match 4	4
Under 14 Girls/Mixed	Match 4	4
Under 13 Mixed	Match 4	4
Under 12 Girls/Mixed	Synth 3	4
Under 11 Mixed	Synth 3	4
Under 10 Girls/Mixed	Synth 2	4
Under 9 Mixed	Synth 2	4

### Size 4 Match Balls & Junior Balls



### Size 5 Kangaroo Brand.



### Size 5 Match Balls





## 17. New Match Info for 2024

Below is the updated Match Start Times & Match Timings for the 2024 season. Note there are slight changes from Season 2023, so **ALWAYS** refer to your Officials HQ appointment & Play HQ (as a second point of reference).

### Match - Start Times

- Senior Men's Football  
2:20pm
- Reserves Football  
12:30pm
- Women's Football - Saturday  
9:10am OR 10:45am OR 4:45pm
- U18 & U19 boys Football – Saturday  
9:00am OR 10:45am
- Women's, U18 or U19 Football – Friday Nights  
7:00pm

All other start times (eg Anzac Day) are by request from both competing teams and subject to approval by OEFN.

### Match - Timings - Football

- Senior Men's Football  
Qtrs – 18 minutes Plus Time On\*. Breaks – 5,15,5.  
\* Time On follows AFL rulings as per the next slide. (Approx Finish 4:45pm)
- Reserves Football  
Qtrs – 20 minutes flat. Breaks – 5,10,5. Time Req'd 1hr 45mins
- Women's Football - Saturday  
Qtrs – 17 minutes flat. Breaks – 5,10,5. Time Req'd 1hr 35mins
- U18 & U19 boys Football – Saturday  
Qtrs – 20 minutes flat. Breaks – 5,10,5. Time Req'd 1hr 45mins

Timekeepers are instructed to start the game clock at the scheduled time, and NOT to wait until the teams are ready to play.

# 18. Junior Rules Matrix

Please see below the Junior Rules Matrix.

This is a brief overview of the rules & regulations of each Junior age group for 2024.



## Junior Competition Rules Matrix



Age Group	UNDER 9 Mixed	Boys & Girls UNDER 10	Under 11 Mixed	Boys/Mixed UNDER 12	UNDER 12 Girls	Under 13 Mixed	UNDER 14 Girls	UNDER 14 Mixed	UNDER 16 Girls	UNDER 16 Boys
<b>Phase</b>	Introductory	Introductory	Development	Development	Development	Competition	Competition	Competition	Competition	Competition
<b>Ground Size</b>	Max: 75m x 45m	Max: 100m x 50m	Full	Full	Full	Full	Full	Full	Full	Full
<b>Maximum Players per Team per Game</b>	18	18	28	28	24	28	28	28	28	28
<b>Zones</b>	3 Zones	2 Zones	X	X	X	X	X	X	X	X
<b>Players on Ground</b>	Min: 9; Max: 12	Min: 9; Max: 12	Min: 14; Max: 18	Min: 14 Max: 18	Min: 12 Max: 18	Min: 14 Max: 18	Min: 14 Max: 18	Min: 14 Max: 18	Min: 14 Max: 18	Min: 14 Max: 18
<b>Coaches</b>	On Field	Bench	Bench	Bench	Bench	Bench	Bench	Bench	Bench	Bench
<b>Runners</b>	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Officials on Bench, Including Coach</b>	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Evening up Rule</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>Ball</b>	Size 2 (Synthetic)	Size 2 (Synthetic)	Size 3 (Synthetic)	Size 3 (Synthetic)	Size 3 (Synthetic)	Size 4 (Leather)	Size 4 (Leather)	Size 4 (Leather)	Size 4 (Leather)	Size 5 (Leather)
<b>Start Time</b>	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures	See Fixtures
<b>Quarter Duration, Mins</b>	10	10	10	12	12	12	14	14	15	18
<b>Min Playing time per Player</b>	75%	75%	50%	50%	50%	50%	50%	50%	50%	50%
<b>Break Duration</b>	3,3,3	3,3,3	3,3,3	3,5,3	3,5,3	3,5,3	3,5,3	3,5,3	4,7,4	5,7,5
<b>Scoring/Results/Ladders</b>	X	X	✓	✓	✓	✓	✓	✓	✓	✓
<b>Finals</b>	X	X	2 week/Top 4	2 Week/Top 4	2 Week/Top 4	2 Week/Top 4	2 Week/Top 4	3 Week/Top 4	3 Week/Top 4	3 Week/Top 4
<b>Tackling</b>	Hold & Release	Hold & Release	✓	✓	✓	✓	✓	✓	✓	✓
<b>Barging/Stealing</b>	X	X	✓	✓	✓	✓	✓	✓	✓	✓
<b>Yellow Carded Player</b>	Off for 10 Minutes	Off for 10 Minutes	Off for 10 Minutes	Off for 12 Minutes	Off for 12 Minutes	Off for 12 Minutes	Off for 14 Minutes	Off for 14 Minutes	Off for 15 Minutes	Off for 18 Minutes
	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately	Can be replaced immediately
<b>Red Carded Player</b>	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game	Off for the Remainder of the game
	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min	Can be Replaced after 20min
<b>Shepherding</b>	X	X	✓	✓	✓	✓	✓	✓	✓	✓
<b>Bouncing</b>	1 max	1 max	1 max	✓	✓	✓	✓	✓	✓	✓
<b>Deliberate kick off the Ground</b>	X	X	X	✓	✓	✓	✓	✓	✓	✓
<b>Marking</b>	Any Distance	Any Distance	✓	✓	✓	✓	✓	✓	✓	✓
<b>Playing on Advantage</b>	X	X	✓	✓	✓	✓	✓	✓	✓	✓
<b>Bail-ups</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>Throw-ins</b>	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule	Free kick against, last possession rule
<b>Behind Scored</b>	Return to Centre	Kick-in	Kick-in	Kick-in	Kick-in	Kick-in	Kick-in	Kick-in	Kick-in	Kick-in
<b>Penalty Distance (m)</b>	10	10	25	25	25	25	25	25	25	25

## 19. Ground Locations

### Senior Venues:

Link to ground locations on website: <https://www.outereastfn.com.au/ground-locations/>

Narre Warren	Kalora Park Fox Rd, Narre Warren North VIC 3804	Melways: 108 D9
Olinda Ferny-Creek	Olinda Reserve, 71-73, Olinda – Monbulk Rd, Olinda	Melways: 66 K7
Pakenham	Toomuc Reserve, 920-950 Princes Highway, Pakenham	Melways: 215 K4
Upwey-Tecoma	Chosen Avenue, Upwey	Melways: 75 B8
Wandin	Wandin Recreation Reserve, Clegg Rd, Wandin	Melways: 119 C11
Woori Yallock	Woori Yallock Reserve, Woori Yallock Rd	Melways: 286 F12

Belgrave	1A Reserve Rd, Belgrave VIC 3160	Melways: 75 D12
Berwick Springs	Mick Morland Reserve, 35 Copabella Circuit, Clyde North VIC 3978	Melways: 214 A9
Emerald	Chandler Reserve, Belgrave – Gembrook Rd	Melways: 127 K2
Gembrook-Cockatoo	Gembrook Recreation Reserve. Belgrave-Gembrook Road, Gembrook	
Healesville	Don Road Complex (Don Rd, Healesville)	Melways: 278 H5
Monbulk	Monbulk Recreation Reserve, Moores Rd, Monbulk	Melways: 124 J1
Mount Evelyn	Mt. Evelyn Recreation Reserve. Tramway Rd, Mt. Evelyn	Melways: 120 C3
Officer / ROC	Officer Recreation Reserve. Starling Rd, Officer VIC 3809	Melways: 214 K3
Seville	Seville Recreation Reserve, Monbulk – Seville Road, Seville	Melways: 119 K11

Alexandra	Alexandra Reserve, William St, Alexandra	
Broadford	Harley Hammond Reserve, Gavan Street, Broadford	
Powelltown	Powelltown Recreation Reserve, Powelltown Recreation Rd, Powelltown	Melways: 612 T4
Thornton Eildon	Thornton Recreation Reserve, Taggerty-Thornton Rd, Thornton	
Warburton Millgrove	Mac Sparke Oval, Warburton Highway, Warburton	Melways: 290 C4
Yarra Glen	Yarra Glen Showgrounds, Melba Highway	Melways: 275 C2
Yea	Yea Oval Snodgrass St, Yea	
Yarra Junction	Yarra Junction Recreation Reserve, Main St (Warburton Highway), Yarra Junction	Melway: 288 D7

## Junior Venues:

Link to ground locations on website: <https://www.outereastfn.com.au/ground-locations/>

Belgrave Football Ground (Belgrave Recreation Reserve)	Reserve Road Belgrave	Melways 75 D12
Emerald Junior Football Ground (Worrell Reserve)	Main Road Emerald	Melways 127 G3
Gembrook Sportsground, Gembrook	Gembrook Recreation Reserve. Belgrave-Gembrook Road, Gembrook	
Healesville Junior Football Ground (Queens Park)	Don Road Healesville	Melways 278 D1
Monbulk Football Ground (Monbulk Reserve)	Moores Road Monbulk	Melways 124 J1
Mt Evelyn Football Ground (Mt Evelyn Recreation Reserve)	Tramway Road Mt Evelyn	Melways 120 C3
Olinda Ferny Creek Football Ground (Olinda Reserve)	Olinda Monbulk Road Olinda	Melways 66 K7

Seville Football Ground (Seville Recreation Reserve)	Monbulk Seville Road Seville	Melways 119 K11
Upwey Tecoma Junior Football Ground (Talaskia Reserve)	Talaskia Road Upwey	Melways 74 G7
Wandin Football Ground (Wandin Recreation Reserve)	Clegg Road Wandin	Melways 119 C11
Wesburn Junior Football Ground (Wesburn Park)	Warburton Highway Wesburn	Melways 289 C9
Woori Yallock Football Ground (Woori Yallock Reserve)	Healesville Kooweerup Road Woori Yallock	Melways 286 F12
Worowa Football Ground	Worowa College, 60-80 Barak Ln, Healesville	Melways 279 A9
Yarra Glen	Yarra Glen Showgrounds, Melba Highway	Melways: 275 C2
Yarra Junction Football Ground (Yarra Junction Recreation Reserve)	Warburton Highway Yarra Junction	Melways 288 D7



## 20. Change Room Policy

All umpires **MUST** adhere to the below changeroom policy at **BOTH** training & on matchday.



# SAFE & INCLUSIVE USE OF UMPIRE ROOMS

**UMPIRE SAFETY IS EVERYONE'S RESPONSIBILITY**



**PROVIDE EQUAL ACCESS FOR ALL UMPIRES TO FACILITIES & EQUIPMENT**



**PROVIDE HYGIENIC ROOMS WITH SANITARY BINS & TOILET PAPER**



**ON GAME DAY AND AT TRAINING, ALLOW SEPARATE, DEDICATED SPACES FOR EACH UMPIRE TO GET CHANGED**



**PLEASE CHANGE RESPECTFULLY & MODESTLY IN ALLOCATED SPACES & REMAIN CLOTHED IN SHARED SPACES**



**ON GAME DAY, ENSURE A DEDICATED SPACE IS AVAILABLE FOR UMPIRES TO MEET PRIOR TO & DURING THE GAME**



**BE AWARE & RESPECTFUL OF THOSE AROUND YOU AT ALL TIMES**



Scan to learn more or provide feedback.  
Resource to be read in conjunction with your State or Territory Child Safeguarding Policy.

## 21. Incident Response Plan

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*This incident response plan is to inform all umpires the process that occurs when an incident arises within our umpiring community.*

### **What you must know & follow:**

- Specifically, when there has been an incident between umpires or an incident where an umpire has behaved in an unprofessional, inappropriate, or irresponsible manner, and must be brought to the attention of the Director of Umpiring.
- The response plan is intended to be followed for a systematic process to take place to resolve issues & learn from them in the future, and to ensure that umpires are kept up to date & supported throughout the entire process.
- Behaviours that may be reported to the Director of Umpiring and documented include, but not limited to:
  - Not adhering to the YRUA Code of Conduct.
  - Displaying inappropriate behaviour that is, but not limited to, bullying, harassment, discrimination, and victimisation.
  - Displaying behaviour that is causing harm or upsetting other umpires/players or other members of our community.
  - Making derogatory comments about any other umpire, player, coach or official either online or in person.
  - Being disrespectful to any umpire, player, coach or official.
  - Not acting within the rules and spirit of the game.
  - Not respecting the rights and worth of every person regardless of age, race, gender, ability, cultural background, sexuality, or religion.
  - Not acting with integrity, professionalism, or accepting responsibility for your decisions or actions.

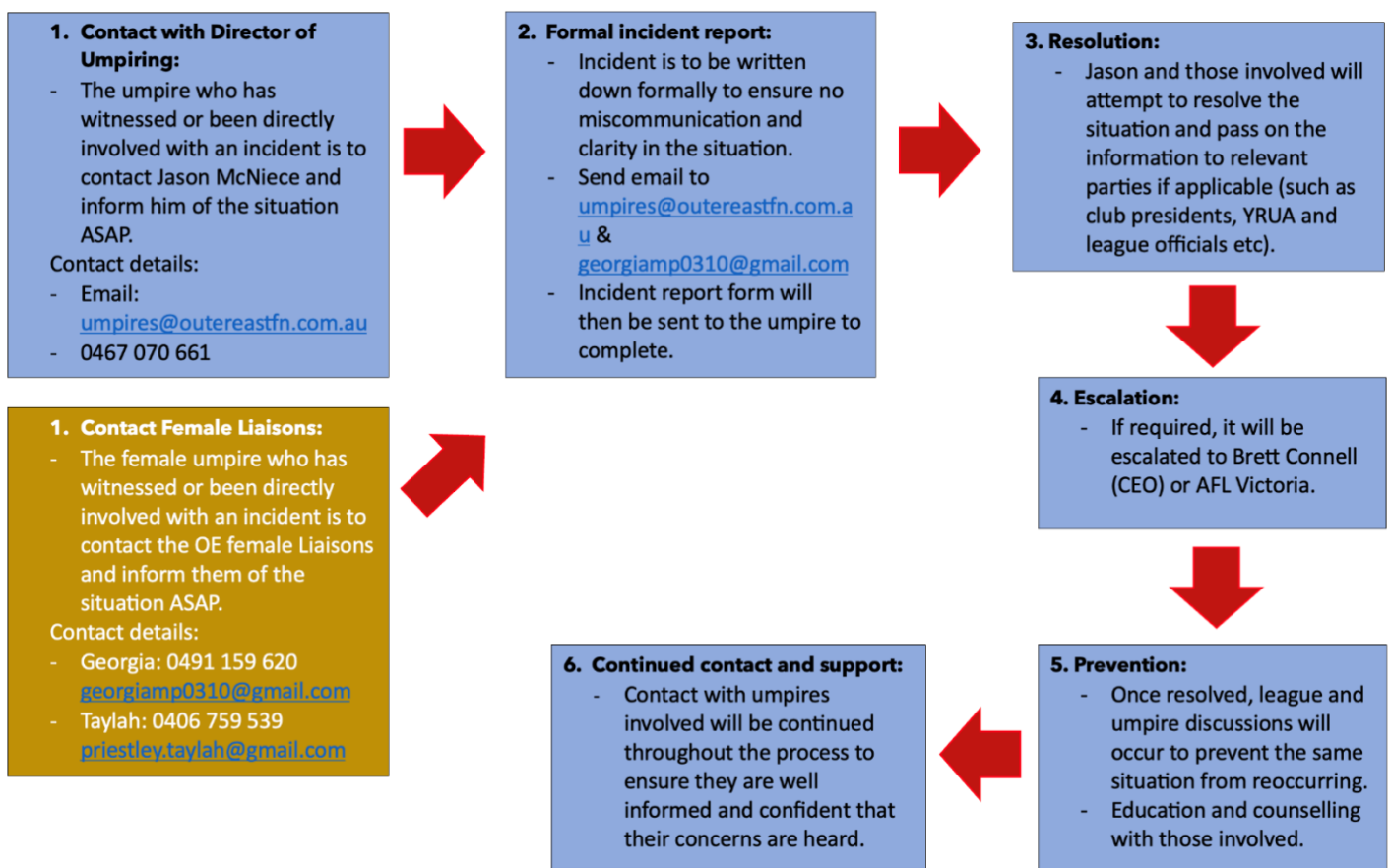
### **What you must do if you are involved or are a witness:**

- If you witness or are involved in a situation where the behaviour of an umpire is poor, please report to the Director of Umpiring immediately.
- For those that are under 18, if an incident does arise, parents/guardians must be notified and updated of outcomes.
- For Female umpires, contact with the Female Liaison officers will be the first step, then information passed on to Jason McNiece (Director of Umpiring).
- Most importantly, support for those involved will be of uttermost importance.

## The Response Process & the Umpire Incident Form:

- The below chart is a visual of the incident response plan that is in place for all umpires within our group.
- This is the process that needs to be followed when an incident occurs & is reported.
- If an incident arises, please follow these relevant steps.
- Umpires who report an incident will be required to fill out an Umpire Incident form as part of the process.
- Support for all umpires involved is paramount & available at any time.

### Umpire incident form



## 22. Code of Conduct

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*Signing up to become an umpire with the Yarra Ranges umpires Association does not merely mean that you arrive at your appointed match and officiate; you also always have a responsibility to perform your duties in a professional manner!*

**As an YRUA umpire you are expected to abide by the following:**

**(a) PRESCRIBED GAME ATTIRE**

- All umpires are expected to arrive at their match in a neat manner and suitable footwear (no thongs).
- Your umpiring uniform should also be clean and well-presented with clean white boots or runners, a tucked-in shirt and garters or tape to hold up your socks (if necessary).

**(a) BEHAVIOUR**

- All umpires are always expected to conduct themselves in a professional manner. This includes at umpiring functions, training and on match day before, during and after the match. Remember, you are not just representing yourself but the entire YRUA umpiring group and the Outer East FN as well.
- All umpires who also play football in the Outer East FN are expected to be respectful of the officiating umpires. Any umpire that receives a yellow or red card whilst playing in the Outer East FN or who is suspended by the Tribunal will automatically be suspended from umpiring at any level for a period proportional to the severity of the offence.
- Umpires shall not make derogatory comments about any other umpire, player, coach or official through any medium whether verbally, online, in print etc. These kinds of comments are unacceptable from any umpire and will be treated with the utmost seriousness.

*Footnotes:*

- *Published May 2021 – YRUA Website, Members APP & Members Portal.*
- *Subsequent amendment to replace AFLOE Logo with OEFN Logo made January 2022.*
- *Refer also to the Outer East By Laws and Spectator Laws with regards to codes of conduct and the Association's Table of Provisions.*



# 23. Reporting

Any & all Reports this year will be made online.  
No physical Report paperwork is to be filled out.

All necessary information about how to fill out reports online will be clearly visible and made available in the umpire changerooms on weekends.

If for any reason the 3x pages (see below) of information is not displayed, please ask the home club and call Cameron Hutchison & Jason McNiece to inform them immediately.

When a report occurs, umpires will need to scan the QR code and follow the instructions to fill out the form.

As stated in the information, if you have any questions, please contact Jason McNiece (0467 070 661) or Cameron Hutchison (0439 566 194) This change is to make life easier for umpires, admins and everyone involved in the reporting process.

## TO FILL OUT THE FORM PLEASE SCAN THE QR CODE

- Please complete each step accurately and to the best of your ability. The more info the better!
- Clubs can sign to prove they have been notified at the end of Part A. Once they have signed, club representatives can leave the room while you complete the rest of the form.
- For any questions please contact Jason McNiece 0467 070 661 or Cameron Hutchison 0439 566 194



## DEFINITIONS:

Intentional	Careless
<p>A Person intentionally commits a Classifiable Offence if the Person engages in the conduct constituting the Reportable Offence with the intention of committing that Reportable Offence.</p> <p>An intention is a state of mind and may be formed on the spur of the moment.</p> <p>Whether or not a Person intentionally commits a Reportable Offence depends upon the state of mind of the Person when the Person engages in the conduct with which they are charged. What the Person did is often the best evidence of their intention. In some cases, the evidence that the conduct itself provides may be so strong as to compel an inference of what the Person's intent was, no matter what they may say about it afterwards. If the immediate consequence of conduct is obvious and inevitable, the deliberate engaging of the conduct carries with it evidence of an intention to produce the consequence.</p> <p>As an example, a strike will be regarded as Intentional where a Person delivers a blow to another Person with the intention of striking them.</p> <p>The state of a Person's mind is an objective fact and has to be proved in the same way as other objective facts. The whole of the relevant evidence has to be considered. It is necessary to weigh the evidence of the Person as to what their intentions were along with whatever inference as to their intentions can be drawn from their conduct and/or other relevant facts. The Person may or may not be believed. Notwithstanding what the Person says, it may be able to be concluded from all the material that the Person intentionally engaged in the conduct constituting the Reportable Offence.</p>	<p>A Person's conduct will be regarded as Careless where it constitutes a breach of the duty of care owed by the Person. Each Person owes a duty of care to other Persons not to engage in conduct which will constitute a Reportable Offence being committed against those Persons.</p> <p>To constitute a breach of that duty of care, the conduct must be such that a reasonable Player would not regard it as prudent in all the circumstances.</p> <p>Further, a Person will be careless if they breach their duty to take reasonable care to avoid conduct which can be reasonably foreseen to result in a Reportable Offence.</p>

## DEFINITIONS CONTINUED:

### GRADING CONTACT (HIGH/GROIN/CHEST,BODY)

- (i) High Contact is not limited to contact to the head and includes contact to the top of the shoulders.
- (ii) A classification of High Contact may apply to a Careless or Intentional Dangerous Tackle (refer to Clause 8(f)(iii) of this Appendix 1) which has the potential for injury to be caused through dangerous high contact with the ground and where high contact does not actually occur.
- (iii) Contact to the Groin includes contact to the crease or hollow at the junction of the inner part of each thigh with the trunk together with the adjacent region, including the testicles and vulva.
- (iv) Contact to the Chest means contact to the breast(s) of the other Person (females only).
- (v) Where contact is both High and to the Body, it will usually be classified as High Contact.
- (vi) Where contact is both to the Chest and to the Body, it will be classified as Contact to the Chest (females only).
- (vii) Contact will be classified as High, to the Groin or, in the case of females only, to the Chest, where a Person's head, groin or chest makes contact with another Person or object such as the fence or the ground as a result of the actions of the offending Person. By way of example, should a Person tackle another Person around the waist and as a result of the tackle, the tackled Person's head makes forceful contact with the fence or the ground the Contact in these circumstances would be classified as High, even though the tackle was to the body.
- (viii) The Controlling Body has the discretion to grade contact as Body contact rather than High contact where the Body impact would result in a more significant sanction.

### IMPACT GRADING

<b>LOW</b>	<p>Player: Minimal or no impact on the Match - the Player continued to play the majority of the Match and suffered no or minimal ongoing issues.</p> <p>Person (other than Player): Person continued in their relevant capacity in relation to the Match for the majority of the Match and suffered no or minimal ongoing issues.</p> <p>The Impact grading may be raised under the potential to cause injury provisions in this Appendix 1.</p>
<b>MEDIUM</b>	<p>Player: Clearly some impact on the Player, and/or the Player left the field for a lengthy period of time, and/or some possible lower level ongoing treatment(s) required, and/or may miss one Match.</p> <p>Person (other than Player): Clearly some impact on the Person, and/or the Person was prevented from continuing in their official capacity in relation to the Match for a lengthy period of time, and/or some possible lower level ongoing treatment(s) required.</p> <p>The Impact grading may be raised under the potential to cause injury provisions in this Appendix 1.</p>
<b>HIGH</b>	<p>Player: Major impact on the Player, and/or the Player was unable to participate in the remainder of the Match, and/or major ongoing issues that require medical intervention and/or may miss some Matches.</p> <p>Person (other than Player): Major impact on the Person, and/or the Person was unable to continue in their official capacity in relation to the Match for the remainder of the Match, and/or major ongoing issues that require medical intervention and/or may miss some Matches.</p> <p>The Impact grading may be raised under the potential to cause injury provisions in this Appendix 1.</p>
<b>SEVERE</b>	<p>Person (including Player): Major impact and serious injury to the Person, and/or likely to miss a significant number of Matches.</p> <p>The sanction determination may be raised under the potential to cause injury provisions in this Appendix 1.</p>

## REPORTABLE OFFENCES

### 22.2.2 Specific Offences Any of the following types of conduct is a Reportable Offence:

- (a) intentionally or carelessly:
  - (i) striking another person;
  - (ii) kicking another person;
  - (iii) kneeling another person;
  - (iv) Charging an opponent;
  - (v) engaging in Rough Conduct against an opponent;
  - (vi) bumping or making forceful contact to an opponent from front-on when that Player has their head down over the football;
  - (vii) head-butting or making contact to another person using the head;
  - (viii) making unreasonable or unnecessary contact to the eye region of another person;
  - (ix) making unreasonable or unnecessary contact to the face of another person;
  - (x) scratching another person; or
  - (xi) tripping another person whether by hand, arm, foot or leg;
- (b) eye-gouging another person;
- (c) stomping on another person;
- (d) intentionally making contact with, or striking, an Umpire;
- (e) attempting to strike an Umpire;
- (f) spitting on or at an Umpire;
- (g) behaving in an abusive, insulting, threatening or obscene manner towards or in relation to an Umpire;
- (h) using abusive, insulting or obscene language towards or in relation to an Umpire;
- (i) unreasonable or unnecessary contact with an Umpire;
- (j) carelessly making contact with an Umpire;
- (k) disputing a decision of an Umpire;
- (l) spitting on or at another person;
- (m) attempting to strike another person;
- (n) attempting to kick another person;
- (o) attempting to trip another person whether by hand, arm, foot or leg;
- (p) making unreasonable or unnecessary contact with an injured Player;
- (q) engaging in a Melee;
- (r) instigating a Melee;
- (s) wrestling another person;
- (t) pinching another person;
- (u) engaging in an act of staging;
- (v) using abusive, insulting, threatening or obscene language;
- (w) use of an obscene gesture;
- (x) engaging in Time Wasting;
- (y) interfering with a Player Kicking for Goal;
- (z) intentionally shaking, climbing or otherwise interfering with a goal or behind post;
- (aa) failing to leave the Playing Surface when directed to do so by an Umpire;
- (bb) wearing boots, jewellery and equipment prohibited under Law 9; or
- (cc) engaging in any other act of misconduct or serious misconduct



## 24. MRP & Tribunal

Below is the process of the new Reporting & Tribunal procedure. Umpires who make a report will be supported when & where necessary in the process. Any questions or queries, please contact Jason McNiece.

### Step 1. Umpire Report

- Making a report –
  - a Player or Official is reported by an officiating umpire.
  - Umpire completes a “Notice of Report”, which is sent electronically to the Director of Umpiring & OEFN Operations team.
  - In completing a “Notice of Report”, an Umpire is to initially grade the conduct, impact and contact of the offence as per appendix 1 of the [policy handbook](#)
  - A club representative is to attend the umpires' rooms 15min after the completion of the game to acknowledge the report.
- This is done via an online signature on the report form.

### Step 1. Incident Referral.

#### Umpire Request–

- If an umpire considers that a Person may have committed a reportable offence but did not report that person during a match. They must complete an incident Referral form, as soon as practical after the completion of the match.
- To be completed and sent to the Umpiring Director & GM Operations by 7pm Sunday.

### Step 2.

- Assessing the Notice of Report –
  - the Controlling Body is to assess the Notice of Report and determine if it is
    - (a) satisfied that a reportable offence has occurred
    - or
    - (b) the report should be dismissed
  - Clubs will be notified via email of the “Notice of report.” by 5pm Monday.

- Assessing the Notice of Report –
  - Umpires Evidence.
  - Vision (if available).
  - Medical reports.

### Step 3.

#### Classifying / grading the reportable offence –

- Where it is satisfied that a reportable offence has been committed the Controlling Body, must determine the type of reportable offence.
  - Direct tribunal offences (see appendix 1, table 4 of the [policy handbook](#))
  - Classifiable offences (see appendix 1, table 1 of the [policy handbook](#))
  - Low level offences (see appendix 1, table 5 of the [policy handbook](#))
  - Audible offences (see appendix 1, table 7 of the [policy handbook](#))
- If it is determined that the matter is a classifiable offence, they must grade the conduct, impact and contact of the offence as per appendix 1 of the [policy handbook](#) and issue a “Notice of charge”

### Step 4. Direct Tribunal Offence

- Issuing a notice of charge –
  - Where a player is charged with a direct tribunal offence, the report must be referred directly to the tribunal.

Continued on next page...

Step 4. Low Level Offence

- Issuing a notice of charge –
  - Where a player is charged with a low-level offence, the player may either:
    - Accept the early guilty plea and sanction as per appendix 1, table 6 of the policy handbook
    - Decline the early guilty plea offer and the matter will be referred to the tribunal.
- A Controlling Body may refer a Low-Level offence directly to the tribunal at the basis that it is a Low-Level Offence which attracts a base sanction that the controlling body finds inappropriate.

Step 4. Classifiable Offence

- Issuing a notice of charge –
  - Where a player is charged with a classifiable offence, the notice of charge would include sanction as per appendix 1, table 5 of the policy handbook.
  - The player may either:
    - Accept the early guilty plea and sanction as per appendix 1, table 5 of the policy handbook
      - Note: where the impact of a classifiable offence is graded as severe impact it must be referred directly to the tribunal
    - Decline the early guilty plea offer and the matter will be referred to the tribunal

Auditory Classification Table. Conduct Grading.

(A) The Conduct of an Auditory Offence will be graded as:  
 (1) Threatening;  
 (2) High-level Abusive, Obscene or Insulting; or  
 (3) Low-level Abusive, Obscene or Insulting.

(B) Threatening language means language that conveys an intention to cause bodily harm or cause someone to feel vulnerable or at risk.

(C) High-level and Low-level Abusive, Obscene or Insulting language includes rude, shocking or offensive language which may abuse, insult or offend any person or group.

In grading whether Abusive, Obscene or Insulting language is High-level or Low-level, the following factors will be considered:

- (1) the tone of the language;
- (2) the extent of aggression in the language;
- (3) the actual or potential hurt caused by the language;
- (4) the body language of the offending Person.

Conduct	Receiver	Volume	Base Sanction	Early Guilty Plea
Threatening	Umpire*	Any	4 or more Matches (Tribunal)*	N/A
	Another Person	Loud	4 or more Matches (Tribunal)*	N/A
		Medium or Low	3 Matches	2 Matches
High-level Abusive / Obscene / Insulting	Umpire	Loud	4 Matches	3 Matches
		Medium or Low	3 Matches	2 Matches
	Another	Loud	3 Matches	2 Matches
Low-level Abusive / Obscene / Insulting	Person	Medium or Low	2 Matches	1 Match
	Umpire	Loud	3 Matches	2 Matches
		Medium or Low	2 Matches	1 Match
	Another Person	Loud	2 Matches	1 Match
		Medium or Low	1 Match	Fine and/or Reprimand

Auditory Classification Table. New in 2024.

What Reportable Offences are Auditory Offences:

Using Abusive, Insulting or Obscene Language towards or in relation to an Umpire
Using Abusive, Insulting, Threatening or Obscene Language

Auditory Classification Table. Grading Receiver

Grading Receiver

- (A) The Receiver will be graded as Umpire or Another Person.
- (B) Umpire means a field, boundary, goal or emergency umpire who has been appointed to officiate in the relevant Match.
- (C) Another Person means any person who is not an Umpire, regardless of whether that person is able to be identified or not.

Grading Volume

- (A) The Volume of an Auditory Offence will be graded as Loud, Medium or Low.
- (B) Loud means the language could be heard from more than 50 metres away or heard by spectators.
- (C) Medium means the language could be heard from more than 10 metres away, but less than 50 metres away, and/or heard by other Players and/or heard by Football Officials.
- (D) Low means the language could be heard from no more than 10 metres away, and/or conversational language.

Continued on next page...



## Reporting & The Tribunal

LOW IMPACT	MEDIUM IMPACT	HIGH IMPACT	SEVERE IMPACT
Minimal or no impact on the match - the Player continued to play the majority of the match and suffered no or minimal ongoing issues.	Clearly some impact on the Player, and/or the Player left the field for a lengthy period of time, and/or some possible lower level ongoing treatment(s) required and/or may miss one Match	Major impact on the Player, and/or the Player was unable to participate in the remainder of the Match, and/or major ongoing issues that require medical intervention and/or may miss some Matches.	Major impact and serious injury to the Person, and/or likely to miss a significant number of Matches

Conduct	Impact	Contact	Base Sanction	Early Guilty Plea
Intentional	Severe	High/Groin/Chest	5+ Matches (Tribunal)	N/A
		Body	4+ Matches (Tribunal)	N/A
	High	High/Groin/Chest	4 Matches	3 Matches
		Body	3 Matches	2 Matches
	Medium	High/Groin/Chest	3 Matches	2 Matches
		Body	2 Matches	1 Match
	Low	High/Groin/Chest	2 Matches	1 Match
		Body	1 Match	Fine and/or Reprimand
Careless	Severe	High/Groin/Chest	4+ Matches (Tribunal)	N/A
		Body	3+ Matches (Tribunal)	N/A
	High	High/Groin/Chest	3 Matches	2 Matches
		Body	2 Matches	1 Match
	Medium	High/Groin/Chest	2 Matches	1 Match
		Body	1 Match	Fine and/or Reprimand
	Low	High/Groin/Chest	1 Match	Fine and/or Reprimand
		Body	1 Match	Fine and/or Reprimand

*Guidance note: Where 'Tribunal' is noted above, the matter will be referred directly to the Tribunal.]*



## 25. Valuable Resources

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### Officials HQ

- Officials HQ 'Login Link': <https://home.officialshq.com/>
- Officials HQ 'Registration Link': <https://registration-afl.officialshq.com/>
- Officials HQ 'Officials HQ tutorial videos': <https://play.afl/umpire/i-am-an-umpire#i-am-an-umpire>
- Officials HQ demonstration recording of how to navigate your profile: <https://vimeo.com/922852224?share=copy>
- OHQ platform & education module issues contact: [umpire.afl@afl.com.au](mailto:umpire.afl@afl.com.au) or call 1800PLAYAFL.

### YRUA

- YRUA Members Portal help: [support@yruamembersportal.com.au](mailto:support@yruamembersportal.com.au)
- YRUA contact (Peter Dixon): [president@yarrarangesumpires.com.au](mailto:president@yarrarangesumpires.com.au)

### General Umpiring

- AFL Field Umpiring Communication: <https://youtu.be/UlIOJb1oShU>
- Through the Umpire's eyes (Matt Stevic): <https://youtu.be/oHr2iKIMUSA>
- Through the eye of the umpires: <https://youtu.be/PNStk6mTRy0>
- Boundary Umpire Positioning: <https://youtu.be/PoE0o48f2tU>
- Goal Umpire Positioning: [https://youtu.be/ePIZ-TZO\\_os](https://youtu.be/ePIZ-TZO_os)
- A week in the life of an umpire: <https://youtu.be/Xwa9fuOuOhc>
- A day in the life: <https://youtu.be/p1bHOkA1Esc>
- All other necessary resources can be accessed in the YRUA members online portal on the YRUA website.

### Handy Online Links

- YRUA Website: <http://www.yarrarangesumpires.com.au/>
- OEFN Website: <https://www.outereastfn.com.au/>
- YRUA News Feed: <https://yarrarangesumpires.com.au/news>
- YRUA Members Portal: <https://yruamembersportal.com.au/>
- YRUA Private Facebook: <https://www.facebook.com/groups/323381184349150/>
- OEFN Facebook: <https://www.facebook.com/OUTEREASTFN>
- OEFN Instagram: <https://www.instagram.com/outereastfn/>
- OEFN Twitter: <https://twitter.com/OEFNL>
- OEFN YouTube: <http://bitly.ws/CCsZ>
- OEFN By-Laws: <http://bitly.ws/CCrb>
- OEFN Gameday Record: <http://bitly.ws/CCsD>
- OEFN Latest News: <http://bitly.ws/CCsw>
- Australian Football Rules: <http://bitly.ws/CCsa>
- Child Safety: <http://bitly.ws/CCsn>

### Umpire Insurance

(Forms for insurance matters are below, also get assistance from the League or the Association):

- [https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic\\_Sporting\\_Accident\\_Claim\\_Form-Witness-Statement.pdf](https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic_Sporting_Accident_Claim_Form-Witness-Statement.pdf)
- [https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic\\_Sporting\\_Accident\\_Claim\\_Form-Claim-Form-Only-Verison.pdf](https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic_Sporting_Accident_Claim_Form-Claim-Form-Only-Verison.pdf)
- [https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic\\_Sporting\\_Accident\\_Claim\\_Form-Medical-Report.pdf](https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic_Sporting_Accident_Claim_Form-Medical-Report.pdf)
- [https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic\\_Sporting\\_Accident\\_Claim\\_Form-Official-Report.pdf](https://www.outereastfn.com.au/wp-content/uploads/2023/03/Generic_Sporting_Accident_Claim_Form-Official-Report.pdf)

## 26. YRUA Sponsors in 2024



### Support them so they can support us!

Our sponsors are our valued partners, and their support is invaluable to the game, the local communities we umpire in and the resources and support we are able provide our you (as an Association Member) with.

We encourage all our members to get on board and support them at every opportunity both in season and out of season.

### Interested in sponsorship?

We have a variety of packages and platforms available to our sponsors - from our website, APP, Blog, Training Portal, Uniforms - on & off the field, Umpire Academies & Development Camps and special events throughout the year. Here are a few more great reasons why partnering with us is a great idea for your business:

If you know someone interested in sponsoring YRUA then please get in touch with Peter Dixon and direct them to our “partner with us page” on the website!

Find out more by visiting: <https://yarrarangesumpires.com.au/partner-with-us>

